



# SPRINGFIELD

## NEBRASKA

### Building Permit Application

\*Permits are valid for six months from the date of issue.\*

Date \_\_\_\_\_

Applicant Name \_\_\_\_\_

Home/Bus. Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_

E-mail Address \_\_\_\_\_

Property Owner \_\_\_\_\_

Address \_\_\_\_\_ Parcel # \_\_\_\_\_

Legal Description \_\_\_\_\_  
Lot \_\_\_\_\_ Block \_\_\_\_\_ Addition \_\_\_\_\_

Tax Lot \_\_\_\_\_ Section \_\_\_\_\_ Township \_\_\_\_\_ Range \_\_\_\_\_

Contractor \_\_\_\_\_ HVAC \_\_\_\_\_  
Name \_\_\_\_\_ Phone \_\_\_\_\_ Name \_\_\_\_\_ Phone \_\_\_\_\_

Plumbing \_\_\_\_\_ Electrical \_\_\_\_\_  
Name \_\_\_\_\_ Phone \_\_\_\_\_ Name \_\_\_\_\_ Phone \_\_\_\_\_

☐ New Home Construction ☐ Commercial Construction\*: IBC Occ Group: \_\_\_\_\_ IBC Const. Type: \_\_\_\_\_

\*See note on page 2 regarding additional permits required

☐ Addition ☐ Interior Remodel/Finish Basement ☐ Fence\*\*/Retain Wall ☐ Deck ☐ Roof/Cover \_\_\_\_\_  
\*\*See note on page 2 regarding fences (Ice & Water Shield brand)

☐ Yard Shed ☐ Detached Garage/Pole Barn ☐ Sprinkler System ☐ Pool (above/in) ☐ Demo ☐ Curb Cut/Grind  
(Curb Cut is a \$50 fee and requires a separate \$125 check to be returned upon final inspection approval; no fee for curb grind)

☐ Other (describe work) \_\_\_\_\_

Length \_\_\_\_\_ Width \_\_\_\_\_ Height \_\_\_\_\_ Type of Materials \_\_\_\_\_

SF (main level) \_\_\_\_\_ SF (second level) \_\_\_\_\_ SF (garage) \_\_\_\_\_

SF (bsmt-fin) \_\_\_\_\_ SF (bsmt-unfin) \_\_\_\_\_ SF (cov deck/patio/porch) \_\_\_\_\_ SF (deck) \_\_\_\_\_

Water Meter Size \_\_\_\_\_ Water Tap Size \_\_\_\_\_ Sewer Tap Size \_\_\_\_\_

Total Value of proposed work \$ \_\_\_\_\_ (include all trades, materials, labor)

(Continued on reverse)

#### OFFICIAL USE ONLY

Permit  
Number \_\_\_\_\_

Zoning  
District \_\_\_\_\_

☐ City Limits ☐ ETJ

### **Submittal Requirements**

**To obtain a permit, please submit this completed application along with the following to City Hall:**

- ☐ Two complete sets and one electronic version of building plans, including mechanical, plumbing, and/or electrical information, if applicable. Plans must include square footage information for the house, basement, garage, deck, etc.
- ☐ Two plot plans of the property showing the property lines, the location and square footage of all structures on the property, and the distance from the new structure to all property lines and existing structures.
- ☐ Signed ResCheck/ComCheck (energy efficiency report for new construction only) based on currently adopted code.
- ☐ See appropriate building permit information handout for specific requirements needed for your project.
- ☐ Sanitary Improvement District (SID) and/or Property Owners/Homeowners Association (POA/HOA) written approval of building plans.

**\*Commercial and Multi-Family Dwelling/Apartment Building Permit Applications:** The applicant is responsible for obtaining proper permits from the Nebraska State Fire Marshal. **NOTE:** When commercial building plans are submitted, please remember to apply with the State Fire Marshal as well. All commercial projects require a State Fire Marshal Report prior to final inspections.

**\*\*Fences:** A separate permit application must be submitted for a fence, regardless of if fence is for commercial property or residential property.

**NOTE:** Please check <https://ea.nebraska.gov/do-i-need-architect-or-professional-engineer-my-project> to determine if you need to have drawings stamped by a licensed architect or professional engineer.

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Any construction in the City of Springfield must meet front, side, street-side and rear yard setback requirements. These setback requirements differ by zoning district.

If the property is located within a Sanitary Improvement District (SID) and/or Property Owners/Homeowners Association (POA/HOA), please have the developer approve the building plans and stamp/sign each copy. If the property is located within a homeowners association, please check with the association for covenant requirements.

**For information on the setback requirements for your property, please contact City Hall.**

Springfield City Hall  
(402) 253-2204

The City of Springfield contracts with the Sarpy County Building Department for inspection services. **For construction, building plan or electrical questions, or to schedule building inspections, please contact:**

Sarpy County Building Department  
(402) 593-1555

**For utility tap and curb cut questions and inspections, please contact:**

Springfield City Hall      or      City Maintenance Department  
(402) 253-2204                      (402) 253-2992



# SPRINGFIELD

## NEBRASKA

### Mechanical/HVAC, Plumbing & Electrical New Residential Application

#### Supplement to Building Permit Application

Date \_\_\_\_\_ Building Permit No. \_\_\_\_\_

Applicant Name \_\_\_\_\_

Home Phone \_\_\_\_\_ Business Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_

Project Address \_\_\_\_\_

\_\_\_\_\_ One or Two Family Dwelling \_\_\_\_\_ Multi-Family Dwelling/Apartments \_\_\_\_\_ Commercial/Industrial

#### Mechanical Fixtures

| Description                     | Fee \$ | QTY | Total \$ | Description                        | Fee \$ | QTY | Total \$ |
|---------------------------------|--------|-----|----------|------------------------------------|--------|-----|----------|
| new Furnace/Heater (btu/hr)     |        |     |          | absorption/Evaporative cooling     | 12.30  |     |          |
| up to 100k Btu/h                | 17.05  |     |          | air handlers (cfm)                 |        |     |          |
| over 100k Btu/h                 | 21.01  |     |          | up to 10,000 cfm                   | 12.30  |     |          |
| a/c or heat pump                | 17.05  |     |          | over 10,000 cfm                    | 20.90  |     |          |
| ventilation fan w/ duct         | 8.35   |     |          | boilers, compressors               |        |     |          |
| alteration of ductwork          | 12.30  |     |          | up to 3 hp                         | 16.95  |     |          |
| wood burning fireplace          | 12.30  |     |          | greater than 3 hp and up to 15 hp  | 31.35  |     |          |
| heating appliance               | 17.05  |     |          | greater than 15 hp and up to 30 hp | 43.00  |     |          |
| miscellaneous equipment         | 12.30  |     |          | greater than 30 hp and up to 50 hp | 64.00  |     |          |
| incinerator                     | 16.70  |     |          | over 50 hp                         | 107.00 |     |          |
| refrigeration unit              | 17.05  |     |          | mechanical issuance fee            | 30.00  | 1   | 30.00    |
| cooling or absorption unit      | 17.05  |     |          |                                    |        |     |          |
| commercial exhaust hood w/ duct | 12.30  |     |          | <b>Total Mechanical Permit Fee</b> |        |     |          |

#### Plumbing Fixtures

| Description                                     | Fee \$ | QTY | Total \$ | Description                         | Fee \$ | QTY | Total \$ |
|-------------------------------------------------|--------|-----|----------|-------------------------------------|--------|-----|----------|
| toilet                                          | 11.00  |     |          | miscellaneous gas appliance         | 11.00  |     |          |
| urinal                                          | 11.00  |     |          | private septic system               | 100.00 |     |          |
| tub and/or shower                               | 11.00  |     |          | private well                        | 100.00 |     |          |
| sink or lavatory                                | 11.00  |     |          | sand/oil/grease interceptor         | 22.25  |     |          |
| kitchen sink w/disposal                         | 11.00  |     |          | kitchen grease trap                 | 22.25  |     |          |
| laundry tub                                     | 11.00  |     |          | water treatment/softener            | 5.25   |     |          |
| clothes washer                                  | 11.00  |     |          | water piping alter/repair           | 5.30   |     |          |
| drinking fountain                               | 11.00  |     |          | lawn sprinkler w/backflow preventer | 16.50  |     |          |
| floor drain                                     | 11.00  |     |          | backflow preventer 2" or less       | 13.75  |     |          |
| roof drain                                      | 11.00  |     |          | backflow preventer greater than 2"  | 27.60  |     |          |
| miscellaneous plumbing fixture                  | 11.00  |     |          | public pool                         | 102.25 |     |          |
| sanitary sewer/repair                           | 5.25   |     |          | public spa                          | 68.00  |     |          |
| electric water heater                           | 13.75  |     |          | private pool                        | 68.00  |     |          |
| gas water heater                                | 13.75  |     |          | private spa                         | 34.00  |     |          |
| *( \$7.00 first 5 outlets; \$1.25 each 6 and up |        |     |          | Plumbing issuance fee               | 30.00  | 1   | 30.00    |
| gas piping system (# of outlets)                | *      |     |          |                                     |        |     |          |
| gas fireplace                                   | 11.00  |     |          | <b>Total Plumbing Permit Fee</b>    |        |     |          |

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Electrical Fixture Application on page 2

## Electrical Fixtures

| Description               | Fee \$ | Qty | \$ Total | Description                          | Fee \$  | Qty | \$ Total |
|---------------------------|--------|-----|----------|--------------------------------------|---------|-----|----------|
| Temporary Power Pole      | 30.00  |     |          | Total Square Footage                 | .04/ SF |     |          |
| Pre-Connect (Per Service) | 30.00  |     |          | Square footage to include each level |         |     |          |
|                           |        |     |          | Stairways, and attached garages.     |         |     |          |
| <b>Services</b>           |        |     |          | Excluding unattached garage          |         |     |          |
| 1 to 100 amps             | 30.05  |     |          |                                      |         |     |          |
| 101 to 200 amps           | 45.00  |     |          | Electrical Issuance Fee              | 30.00   | 1   | 30.00    |
| 201 to 600 amps           | 65.00  |     |          | Processing Fee                       | 8%      |     |          |
| 601 to 800 amps           | 105.00 |     |          |                                      |         |     |          |
| 801to 1000 amps           | 145.00 |     |          | <b>Total Electrical Permit Fee</b>   |         |     |          |

Describe work being done: \_\_\_\_\_

\*Electrical Contractor: \_\_\_\_\_

Address: \_\_\_\_\_ Phone No. \_\_\_\_\_

Electrical License No. \_\_\_\_\_ Expiration Date: \_\_\_\_\_ Issuing Authority: \_\_\_\_\_

**\*All new residential projects require a Licensed Electrician.**

I hereby state that the information submitted on this application is accurate and correct. I recognize that the issuance of this building permit shall not grant approval to violate any of the provisions of the building codes or zoning ordinances enforced by this jurisdiction, state or federal law, and that this permit shall not prevent the building official from requiring construction to be in compliance with all applicable code provisions during field inspections. The building permit is issued for the express purpose of work stated on this application and shown on the approved plans. Any changes to the construction plans that affect area or scope of work shall be approved by the building official prior to construction and may require separate permit application.

Applicant Name (Print clearly): \_\_\_\_\_ Signature: \_\_\_\_\_

Person to answer questions regarding construction drawings and other code compliance questions.

Contact Name (Print clearly): \_\_\_\_\_ Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Contact email: \_\_\_\_\_

| Office Use Only    |  |
|--------------------|--|
| Mechanical         |  |
| Plumbing           |  |
| Electrical         |  |
| <b>Sheet Total</b> |  |